



MATER ACADEMY

ALMA MATER STUDIORUM

The Mater Academy vision is to provide students a viable educational choice that offers an innovative, rigorous and seamless college-preparatory curriculum, providing Mater students, at every level (PK-12) with a competitive advantage, thus enabling students to become confident, self-directed, and responsible life-long learners.

**Mater Academy, Inc.
Meeting of the Board of Directors
August 28, 2018**

Directors

Cesar Christian Crousillat, Board Chair (Present)
Shannie Sadesky, Vice-Chair (Present)
Idalia Suarez, Secretary (Present)
Maurene Sotero Balmaseda
Javier Jerez

Roberto Blanch, Esq., President (Present)
Judith Marty, Director of Academics (Present)
Joseph L. Raia, Esq., Counsel for Mater Academy, Inc. (Present)

Minutes

1. OPENING EXERCISES

- a. Meeting called to order at 10:26am
- b. A quorum was established

2. PUBLIC COMMENT

- a. There were no comments by the public at this time.

3. CONSENT AGENDA

- a. **APPROVED:** The Board approved to adopt the minutes from the May 17, 2018 Board of Director's Meeting.
- b. **APPROVED:** The Board approved the individual Revised and/or New Charter School Title I Budget Appropriation Details Forms for the 2018-2019 school year for the Title 1 distinguished schools.
- c. **APPROVED:** The Board approved the out of field waiver(s) for instructional personnel with out of field assignments and authorized the Chief Academic Officer to execute the waivers; the board further authorized the CAO the ability to review and approve any waivers needed between today's meeting and the next regular meeting, at which time they will be ratified by the Board.
 - i. Mater Gardens #6042
 - ii. Mater Gardens Middle #0312
 - iii. iMater Middle #6014
 - iv. iMater High #7090
 - v. Mater Academy Grove #5045
 - vi. Mater Brickell Prep #5046
 - vii. Mater East Elementary #3100
 - viii. Mater East Middle #6009



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- ix. Mater East High #7037
 - x. Mater Academy Mt. Sinai #5054
 - xi. iMater Elementary #5384
 - xii. Mater Academy Bay #4010
 - xiii. Mater Academy Bay Middle #6032
 - xiv. Mater Academy High School #7160
 - xv. Mater Academy Middle School #6012
 - xvi. Mater Academy Elementary #0100
 - xvii. Mater International #3000
- d. **APPROVED:** The Board approved to Ratify the Restriction / Disclosure of Employment of Relatives Form as required by Miami-Dade County Public Schools.
- e. **APPROVED:** The Board approved the following Out of State / Country Field Trips:
- i. Mater Gardens Middle – 8th Grade Close Up Field Trip to Washington, DC
 - ii. iMater High – Close Up Field Trip to Washington, DC
 - iii. iMater High – Future Educators of American to Dallas, TX
 - iv. iMater High – Students going to New Orleans, LA
 - v. iMater High – SGA to Charleston, SC
 - vi. Mater Academy Middle-High – Misc. Trips as per attached
- f. **APPROVED:** The Board approved to authorize Principals to complete and submit the 2018-2019 Students Attired for Education Incentive Fund (Charter Schools) Declaration Form.
- g. **APPROVED:** The Board approved to Ratify the Mental Health Plans for the individual schools.
- h. **APPROVED:** The Board approved to Ratify the submittal of the Florida Safe Schools Assessment Tools (FSSAT).
- i. **APPROVED:** The Board approved to Ratify the authorization by the President and Chair the submittal of new charter school applications.
- j. **APPROVED:** The Board approved the Wellness Plan.
- k. **APPROVED:** The Board approved to Ratify the Amendment to Facility Lease between Mater Academy, Inc. and Galloway Lake, LLC. For the Mater Academy Lakes Middle and High School facility.
- l. **APPROVED:** The Board approved to Ratify the Amendment to Facility Lease between Mater Academy, Inc. and School Development HG II, LLC. For the Mater Academy Middle and High School facility.
- m. **APPROVED:** The Board approved to Ratify the approval to use the Florida Consortium of Public Charter School's (FCPCS) State-Approved Evaluation Systems for all teacher and administrator evaluations effective the 2018-2019 school year.
- n. **APPROVED:** The Board approved to Receive and File the Unaudited Financial Statements for the period ending June 30, 3018.

Motion to approve the consent agenda by Shannie Sadesky; second by Idalia Suarez; motion passed unanimously

4. ACTION & DISCUSSION ITEMS



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a. Finance

- i. **APPROVED:** The Board approved to adopt the Resolution Ratifying and Outlining End of Year Grants / Loans and further approved the additional loans/grants/donations:
 1. \$550,000 recoverable grant from Mater Academy, Inc. to Mater Palms for the 17-18 school year. Award document being presented for signature.
 2. \$273,152 loan from Mater Academy, Inc. to Mater Academy Central, Inc. (Mater Palms Academy) as of 6/30/18, repayable within 3 years at 0% interest.
 3. Mater Academy Central, Inc. (Mater Brighton Lakes Academy) full loan repayment of \$150,000 to Mater Academy, Inc. as of 6/30/18.
 4. \$110,025 donation from Academica Dade to Mater East High for 17-18 school year.
 5. \$75,150 donation from Academica Dade to Mater East Middle for 17-18 school year.
- ii. **APPROVED:** The Board approved to adopt the Resolution which resolves a \$400k loan from Mater Academy, Inc. to Mater International Academy (term was extended).

Motion to approve items 4ai & 4aii by Shannine Sadesky; second by Idalia Suarez; motion passed unanimously

- iii. District Charges for Curriculum Support
 1. The district granted a one-year delay in charges; this gives us one year to work on our own items.
- iv. **APPROVED:** The Board approved to submit Restart applications (due to Hurricane Irma) to the districts on behalf of the Mater Schools for the amounts listed on the attachment.
Motion to approve by Shannie Sadesky; second by Idalia Suarez; motion passed unanimously

b. Personnel

- i. Discuss Staff Rosters & Classification of Exempt and Non-Exempt Employees
 1. Although Mater Academy, Inc. is not currently affected, the Somerset network is being reviewed by the Department of Labor. One Somerset school was initially audited by the DOL and now the audit has opened up to the entire network. All schools must review their salaried employees to determine if they are properly classified as exempt; if they are not then the payroll contact must be reporting overtime, if necessary.
- ii. Discuss & Possible Action: Teacher Retention Bonuses
 1. Development of a Committee to review and discuss best strategies to retain teachers; ideas include retention bonuses high salaries, better advertise current offerings. The President also requests that the Committee review if any Mater schools are already offering something different to its employees.
 2. Proposed bond referendum which will increase teacher salaries which may or may not affect charter school teachers.
 3. Members shall include Tiger Nunez, Lourdes Isla, Judy Marty, Idalia Suarez, Ileana Melian
 4. **APPROVED:** The Board approved the formation of a committee, as discussed.
Motion to approve by Shannie Sadesky; second by Cesar Crousillat; motion passed unanimously

- iii. Discussed: Retirement Plans & Comparison with our program and FRS
 1. The above Committee shall review this when they meet, as well.
 2. Amy suggests having Voya visit the schools to discuss benefits and retirement.

- iv. Future Plans for In-House Professional Development shall be discussed in the Principal Coalition Meeting after today's board meeting.

c. Security

- i. Formal introduction of Mr. Tagle; setting up meetings with the County Mayor and City of Miami Mayors; \$98mm from the state to assist with costs of police officers on school sites.



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- ii. **APPROVED:** The Board approved to ratify the Director of Security position and pro-rata of salary.
Motion to approve by Idalia Suarez; second by Shannie Sadesky; motion passed unanimously
- iii. **APPROVED:** The Board discussed & approved the Charter School Cooperative Agreement subject to legal review and negotiations.
Motion to approve by Idalia Suarez; second by Cesar Crousillat; motion passed unanimously.
- iv. Discussed: Individual School Officers / Armed Guards at each school
 - 1. Willy will create a list of “Do’s and Don’ts” to provide the schools so they are more aware of what they can and can’t ask.
- v. Brief on compliance with School Safety Officer compliance and FSA section 1006.12
 - 1. The above items covered this item.

d. Facilities

- i. Update on Mater Academy Elementary Recreational Building – Expected completion date of Nov. 1.
- ii. Update on Mater STEM Facility – Schedule to finish January 1; Mike Balais concurs with the completion date; Tiger states that a Jan. 1 date does not help the school due to testing; if the school needs the building completed by mid-December or not until summer.
- iii. Update on Brickell Site – Warrant approval approved and should be posted today; there is a 15-day appeal period which would require a public hearing; fully vetted for middle / high 1500 students; approx. 1-acre parcel.
- iv. Update on Mater Bay & Approval of Potential Expansion – Ongoing individual building improvements; original approval was K-8 / 1200 students; Mater has asked the City to allow the allowable grade levels to include high school grades; also working on a joint use agreement with the City so that they can use the campus; requesting authorizing President & Chair to work on steps to creation, negotiation, sign approvals for the expansion of the Bay Campus.
 - 1. **APPROVED:** The Board approved to authorize the President & Chair to work on steps of creation, negotiation, and execute approvals for the expansion of the Mater Academy Bay campus.
Motion by Shannie Sadesky; second by Idalia Suarez; motion passed unanimously
- v. Update on Mater Lakes Gymnasium / Classroom Project – In permitting; projecting a summer completion date; once complete requires the modular to be removed from the site.
- vi. Update on Mater Lakes 5-acre Campus Zoning – In permitting; requested to do additional traffic analysis on the site that could not be performed over the summer as school must be in session; included connectivity strip of land behind the church; hoping for a public hearing before the end of the year.
- vii. **APPROVED:** The Board approved to Ratify the settlement agreement with neighboring land owner and BCGC (Mater Grove).
 - 1. BCGC did not build the project in accordance with certain parts of the plan (not related to the facility itself) but its effort to secure an amendment was being opposed by a neighbor. The settlement, entered into by Mater, BCGC and the neighbor, requires BCGC to provide additional parking on campus. In addition, Mater undertakes to re-emphasize and provide additional enforcement of its existing pick up and drop off policies and to seek a limited modification to its TOP (subject to certain limits). Neighbor withdrew its objections.
- viii. **APPROVED:** The Board approved to Ratify the MAI guaranty of MAC’s lease for Mater St. Cloud.
Motion to approve 4dvii & 4dviii by Idalia Suarez; second by Cesar Crousillat; motion passed unanimously
- ix. Mater High Pedestrian Bridge will be finished and open in approx. 1 month.



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- x. Discussed by Rolando: Need to formalize a group who looks at different grades levels of schools who can provide guidance on projects; need to expand the pool of vendors and contractors; formalize the sign of schedule / timeline of developments; Mater reps to attend construction site meetings to stay better informed or to receive a copy of the meeting report; this item will be brought back to the board.
- xi. Lourdes updates that her STEM lab came out beautiful with Turin Construction.
- xii. Mt. Sinai – Discussions ongoing to construct a permanent facility on-site.
- e. Growth Plan / Update
 - i. Update on Key Biscayne – Presbyterian church site; Rolando will be submitting plans to the City of KB; existing site.
 - ii. Update on Boys and Girls Club / Monterey, California – The President & Academics Staff will be going to meet with them soon.
 - iii. Kiwanis of Little Havana – Collaboration for a possible elementary school.
- f. Data & Assessment
 - i. 2017-2018 FSA Report
 - 1. High Performance of 27 Schools
 - 2. 19 A's, 4 B's, and 4 C's
 - ii. Requesting to be a High-Performing Network
 - iii. Congratulations to the following newly designated High-Performing Charter Schools.
 - 1. **APPROVED:** The Board approved to amend the below charter school contracts to 15-year terms as allowable by state statute as High-Performing Charter Schools:
 - a. Mater Academy Miami Beach - #13-5047
 - i. Current contract ends June 30, 2020; this would push the renewal to June 30, 2030.
 - b. Mater Academy at Mount Sinai - #13-5054
 - i. Current contract ends June 30, 2022; this would push the renewal to June 30, 2032.
- g. Corporate Business
 - i. Discuss & Approval of District Membership Agreement
 - 1. Collette Papa (Counsel for Academics) reviews the agreement; Joe Raia (Counsel for Mater) has not yet had time to review the changes which were made to the agreement; discussed substantive changes and would limit the Nevada school to make such change without written consent by Mater, Inc.; discussed the payment of the annual fee and removal of tax provision.
 - 2. **APPROVED:** The Board approved to authorize the President & Chair to continue negotiations and finalize the effort in the creation of the District Membership Agreement.
Motion to approve by Shannie Sadesky; second by Idalia Suarez; motion passed unanimously
- h. Other Items by the President, Board, Staff, or ESSP
 - i. SMAR Lunch audit for all Mater Schools

5. ANNOUNCEMENTS & NOTIFICATIONS

- a. Next Board Meeting will be on October 1 at 10am at Mater Academy St. Cloud (1925 Nora Tyson Rd, St Cloud, FL 34771 in Osceola County); a call-in number will be provided for those not attending in person.
- b. 20 Year Celebration



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6. ADJOURNED MEETING

The undersigned hereby certifies that he/she is an Officer of MATER ACADEMY, INC., a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation.

The minutes were adopted by the Board of Directors at a meeting held on October 1, 2018.

MATER ACADEMY, INC.

A Florida not-for-profit corporation

By: 
Approved